



P.O. Box 667 • 118 North Main Street • Goddard, Kansas 67052 • ph 316-794-2441 • fax 316-794-2401

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the February 6th Regular City Council Meeting
Date: February 6, 2017

Below is a brief update on projects and future agenda items for the City.

Splash Pad & Pavilion Projects: The Park Advisory Board's open house a success. I have included a picture of the public in attendance reviewing splash pad & pavilion designs. The Governing Body was to approve designs at this meeting, however due to some utility conflicts, additional time was needed to ensure that splash pad is properly place. The splash pad is free and clear of any utility conflicts, with the only items in conflict being approach sidewalks to the splash pad. Think of these as interior sidewalks crossing on top of utility infrastructure buried underground. It is identical to sidewalks or drive ways sitting atop water lines or cable, or telecom wires. Final design approval and authorization to proceed with the solicitation of bids on the design will occur at the February 21st regular meeting. This meeting is on a Tuesday, due to the observance of President's day. A timeline of project milestones for each project is listed below.

SPLASH PAD MILESTONES

Date	Action Item	Board Responsible
February 21 st	Final Design Presentation	City Council
March 7 th	Pre-Bid Meeting	---
March 28 th	Bids Due 2pm	---
April 3 rd	Bid Award	City Council
April 17 th	Mobilize for Construction	---

PAVILION MILESTONES

Date	Action Item	Board Responsible
February 21 st	Final Design Presentation	City Council
April 4 th	Pre-Bid Meeting	---
April 25 th	Bids Due 2pm	---
May 1 st	Bid Award	City Council
May 15 th	Mobilize for Construction	---



STAR Bond Project: There is nothing new to report on the project. All parties continue to communicate regarding the loan closing date, as soon as any changes are known, they will be immediately communicated. I am hopeful for a closing around March 1st and as soon as a date it will be communicated.

Dementia Friendly Communities: Staff will present a draft letter of support of dementia friendly communities in March.

US-54/400/Kellogg Traffic Impact Study: Last week, Staff met with the traffic impact study engineer as he presented a draft report of the analysis. We hope to provide feedback on the draft document by February 17th. Original cost estimates for current standard design mitigation was \$2-3 million dollars with funding assistance provided by the state. This assistance would likely be a 75% state funds and 25% local funds. Splitting the difference of the estimate the project would approximately \$625,000.

Tasers Purchase: The Taser's approved at the January 17th regular meeting have been ordered and are reflected on the February 1st accounts payable list. Estimated arrival is the week of February 13th.

Citywide Clean-Up: The annual city wide clean-up and area wide Neighbors United clean-up is scheduled for Saturday, April 22nd. The same procedure as last year will occur again with this spring clean-up. City staff will be providing support and dumpsters at the City yard.

Planning Commission: The next planning commission meeting is scheduled for 7pm on Monday, February 13th. Agenda items include: approval of the September 12, 2016 meeting minutes; a review of the powers & duties of Kansas Planning Commissions by Community Development Director, and former Hugo Wall School adjunct instructor of Planning & Development Tim Johnson; a city update by the Director; and an update on the 2017-2021 CIP.

Utility Shut-offs: A heads up that shut-off for non-payment of the January 20th utility bills.

Future Agenda Items: Assistant to the City Administrator, Justin Constantino is working on developing RFP requests for the budgeted purchase of the 2017 public works 1-ton heavy duty work truck and a water tower cleaning and exterior painting.

Executive Recruiter: Staff has solicited submittals from two prominent executive recruiters, the Waters Group and Strategic Government Resources. Would the Governing Body like to have a workshop to allow for questions and answers on the submittals with the perspective recruiters on Monday, February 20th with a possible award at the Tuesday, February 21st meeting, or roll the item into the February 21st meeting agenda?

Respectfully Submitted,

Brian

Brian W. Silcott,
City Administrator